

DOROTHY HULL LIBRARY – WINDSOR TOWNSHIP

AUGUST 15, 2024 BOARD MEETING held at

405 W. Jefferson St., Dimondale, MI 48821

APPROVED MINUTES

6:00pm Meeting called to order by President Reznick.

President Reznick led the Pledge of Allegiance.

Roll Call: Present: Gould, Meade, Putans, Reznick, Sabourin.

Absent: Allen.

Public Comment: New Dimondale Village Manager Danielle Tiedeman and her spouse Mark introduced themselves.

Approval of Agenda: Motion to approve agenda made by Gould, second by Sabourin, unanimously approved.

Approval of Minutes: Motion to approve July 18, 2024 Meeting Minutes made by Meade, second by Gould, unanimously approved. Motion to approve July 23, 2024 Special Meeting Minutes with changes made by Sabourin, second by Gould, unanimously approved.

Director's Report: Director Gillham reported on operational updates and community engagement.

Financial Report:

1. Monthly statements presented.
 - a. Motion to approve monthly statements pending audit made by Gould, second by Putans, unanimously approved.
 - b. Discussion of upcoming maturation of CDs and suggested transfer to MI Class.
2. Committee activity reported on.
 - a. Presented on costs and received donations of facilities activities.

Human Resources Committee: Committee activity regarding staff contracts and budget reported on.

Facilities Report:

1. Facilities Assessment
 - a. Reported on activities regarding technology infrastructure and security.
 - b. Discussed recent version of new logo.

Strategic Committee: October is next reporting.

President's Report: President Reznick reported on her activities.

Unfinished Business:

1. Reported on and discussed proposed 2025 building lease with the Township.
2. President Reznick reported on increase in Par Plan insurance.

New Business:

1. Discussed Library closure due to construction on August 30th and 31st.
 - a. Motion to close the Library to the public August 30-31 made by Meade, second by Gould, unanimously approved.
2. Discussed change to Personnel Policy.
 - a. Motion to change maximum weekly hours for Library Specialist position in Personnel Policy from 32 to 40 made by Meade, second by Putans, unanimously approved.
3. Discussed intent to apply for a Par Plan Grant.
 - a. Motion to adopt Resolution 2024-004 made by Gould, second by Sabourin.
 - i. Roll call
 1. Gould: Yes
 2. Meade: Yes
 3. Putans: Yes
 4. Reznick: Yes
 5. Sabourin: Yes
 - b. Resolution 2024-004 passed unanimously.

Public Comment: Comments made by Dimondale Village Manager Danielle Tiedeman, Mark Tiedeman, and Molly McBride.

Adjournment: Motion to adjourn made by Meade, second by Gould at 7:52pm.